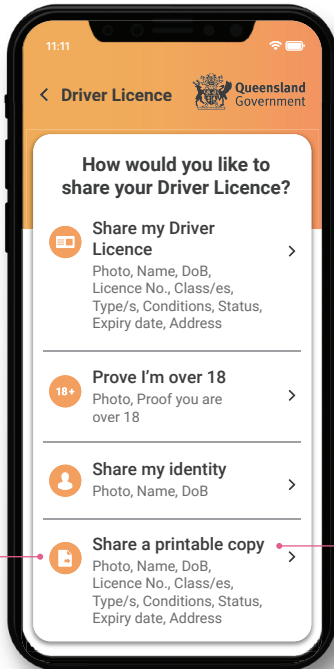


Queensland Digital Licence App

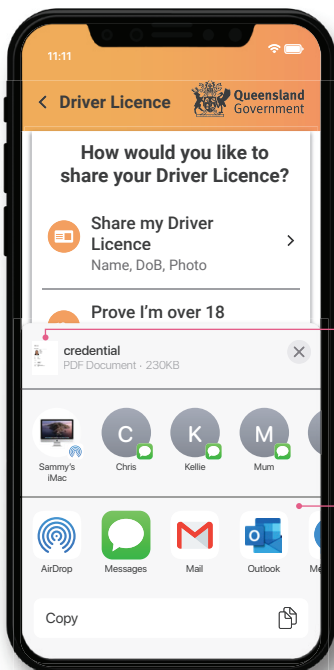
How to share a Digital Licence (PDF)

The Digital Licence App allows you to share a PDF version of your licence.



Share a PDF printable copy of your Licence

Select the Share a printable copy option to produce a PDF



Credential being shared

Sharing options
(Options will differ between device types)

Select preferred sharing option

Time signature

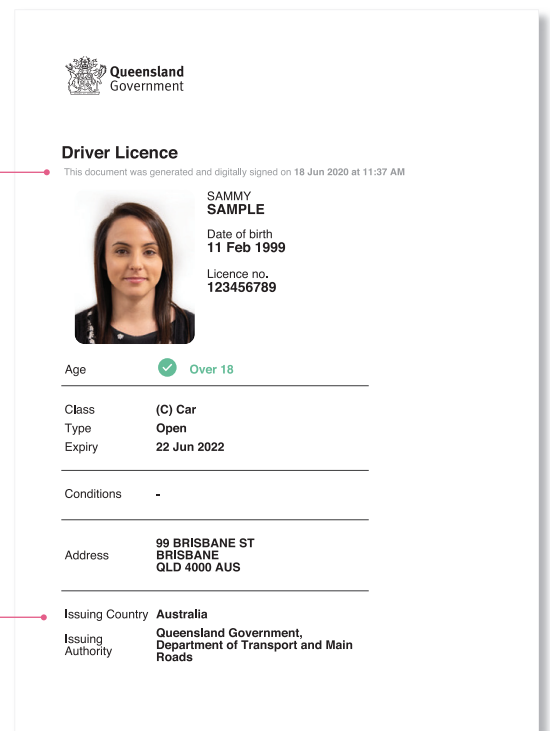
Issuing country and authority

More than a Driver Licence

You also have the ability to share your credentials via PDF. For example, if you are involved in a car accident you can verify the drivers details are genuine and also send a digital copy to your email for your reference and to lodge a claim.

Important Information

Do not accept a screenshot or a photocopy of a DLA as proof of identity.

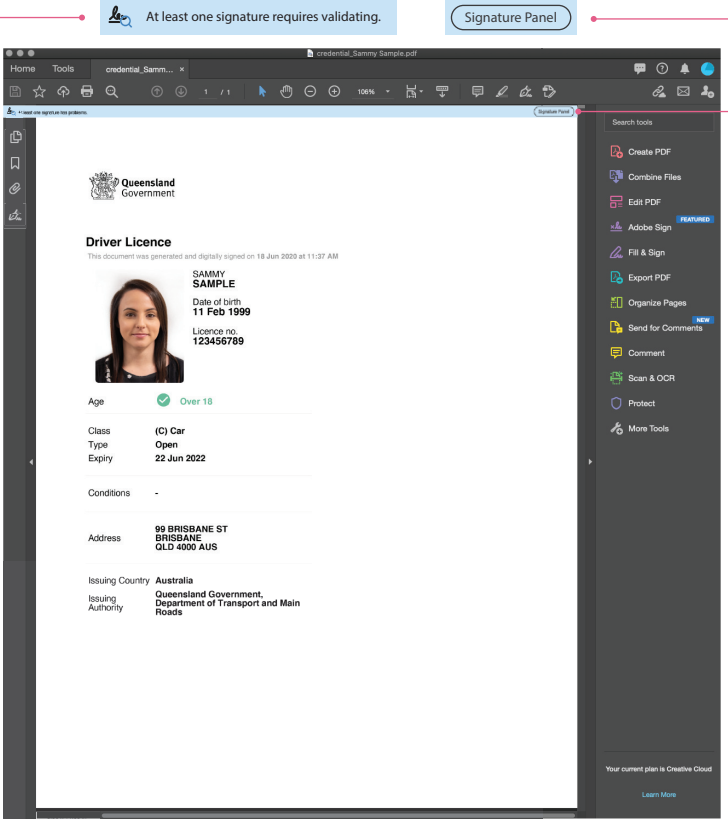


Printed PDF version

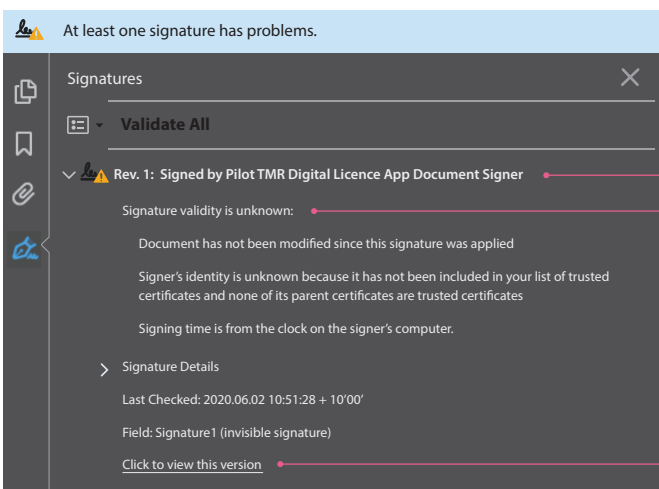
Queensland Digital Licence App

How to verify a Digital Licence (PDF copy)

You have the ability to check the PDF version you have received is legitimate and hasn't been altered in any way. There are a few steps to take to ensure the Digital Licence PDF is a trusted certificate. Follow the instructions provided to visually check the PDF is signed.



Open the PDF in Adobe Acrobat Reader to verify authenticity



Signature panel expanded view

Security

PDF documents shared from the Digital Licence App are 'signed' using a secure electronic certificate. This signature can be validated to ensure that the PDF provided is legitimate and from the original creator of the PDF (The Department of Transport and Main Roads).

When you receive a shared DLA PDF your PDF viewer (Adobe Acrobat Reader) will detect the signature as 'unknown' and will display 'At least one signature requires validating'. However this does not mean that the signature should not be trusted, it just means that your PDF viewer has not seen this signature before and does not have the certificate to verify the signature against.

How to validate PDF

1. Open PDF document in Adobe Acrobat Reader
2. Click *Signature Panel* - click *Validate All* to validate signature. Signature panel and blue status bar will update to 'At least one signature has a problem'.
3. Click down arrow left of Rev1
4. Review information provided. Rev.1 will now display *Signed by Pilot TMR Digital Licence App Document Signer*. If the document has been altered it will say: Signature invalid/ Document has been altered or corrupted since it was signed
5. To confirm what has been altered click *Click to view this version*, if the name or photo changes you will know the PDF has been altered

If you encounter an altered PDF please contact digitallicence@tmr.qld.gov.au

Revision 1 Signature stamp

Signature validity

(Once signature is validated and trusted signature will display as valid)

Click to view

(Original document will open in a new window within Adobe Acrobat Reader)

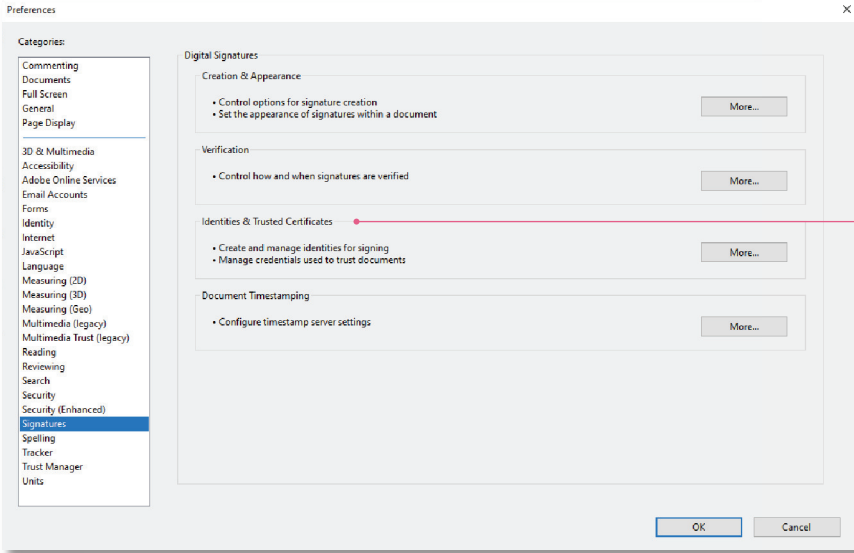


Queensland Government

Queensland Digital Licence App

How to import certification authority - PDF copy of a Digital Licence

As a business you have the ability to import and trust the signature file provided by TMR. This is a one time process. Once the signature file is saved to your computer any future PDF copies of the Digital Licence you receive will now be recognised as being authorised by Department of Transport and Main Roads.



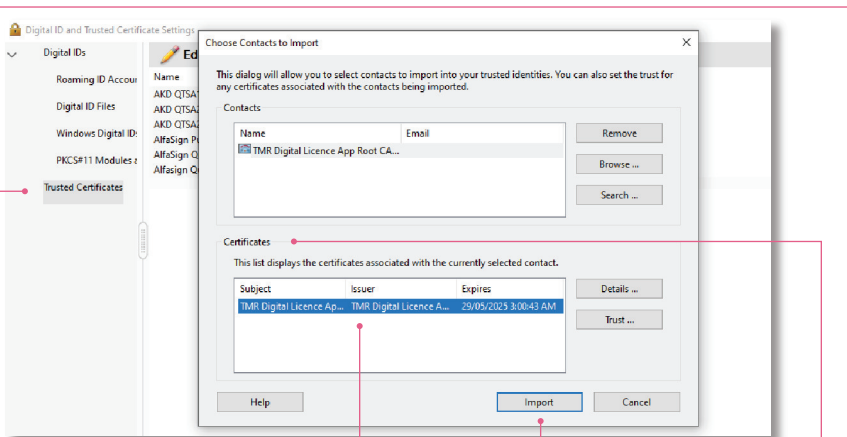
Preferences window in Adobe Acrobat Reader

Note: Prior to starting the below process please download and save the secure certificate (.CER file) via www.qld.gov.au/digitalllicence onto your computer to import as per step 4 below.

Importing Certification Authority

1. Open the PDF in Adobe Acrobat Reader and save the certificate file (file with .CER extension) to your computer
2. In Adobe Acrobat Reader navigate to *Edit > Preferences > Signatures*
3. Select the *More* button in the *Identities & Trusted Certificates* section
4. In new window select the *Trusted Certificate* option from the left menu and click *Import*. Browse for previously saved certificate file (.CER file)
5. Select the file in the *Contacts* window it will appear in the *Certificates* window. Select and click *Trust*. In the new window select the checkbox *Use this certificate as trusted root* and click *OK*. Click *Import* to complete the process.

Once you have completed this process, you are only required to Validate the signature via the Signature Panel in future.



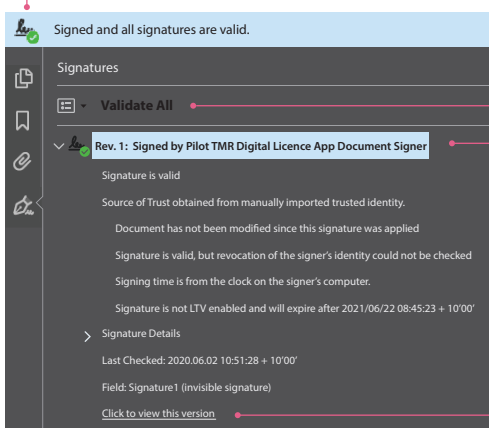
Identities & Trusted Certificates

Trusted Certificates

Certificates window

Select TMR Digital Licence App file

Import



Trusted valid signature

Validate All
(Click to validate signature against imported certificate authority)

Revision 1 Signature stamp

Click to view original version
(This will determine if original document has been altered)

Desired outcome - signature panel in Adobe Acrobat Reader